

**CALSERVE LEARN AND SERVE AMERICA**  
**Regional Network Grant Close-Out FY 2005-06**  
**Year-End Expenditure and Matching Funds Report**  
**for September 1, 2005 through August 31, 2006**

The federal 2005-06 grant period for Learn and Serve America (LSA) officially ends on August 31, 2006. Grantees are allowed until October 15, 2006, to liquidate encumbrances (pay bills incurred prior to 8/31/06). If there is an unexpended balance, the California Department of Education (CDE) will invoice your local educational agency (LEA) for that amount. If you have questions regarding any unexpended funds please contact Janet Henner at (916) 319-0544. The CalServe Partnership Coordinator and the LEA business office representative should complete this form jointly. Please submit a Close-out form for your grant award by **October 15, 2006**.

LEA Name				
LEA Lead /Program Contact				
District Fiscal Contact				
<b>Revenue . . .</b>		<b>Sources of <u>required</u> match</b>		
from CalServe LSA grant and <b>required</b> local match contributions ➡	2005-06 CalServe Grant	District or County Match	Private Funds	Total Program
	\$	\$	\$	\$
<b>Expenditures for 2005-06 ↓</b>				
1000 Certified Salaries				
2000 Classified Salaries				
3000 Employee Benefits				
4000 Materials and Supplies				
5000 Services and Other Operating Expenditures				
5000 Communications				
5200 Travel and Conferences				
5000 or 7000 Training Activities				
Total of Direct Charges Above				
7300 Administration and Indirect Costs (2.5 percent cap)				
<b>Total Expenditures . . .</b>	CalServe	LEA	Private	Total
<b>Unexpended CalServe Funds ➡</b>	\$	⬅ CDE will bill the LEA for this amount.		

**Certified by:**

\_\_\_\_\_  
 Fiscal Contact's Signature

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Phone

\_\_\_\_\_  
 Date